



# SALARY PAY POINT INSTRUCTIONS BY CHUNA SACCO MEMBERS

## SECTION A: STAFF INSTRUCTIONS

I.....of PF No.....and CHUNA No.....

hereby give the University of Nairobi authority to pay me my salary through CHUNA SACCO FOSA beginning from.....till further notice. I also instruct that the Salary will only be moved to another pay point with-express written authority from CHUNA SACCO because the salary is attached to a loan they have granted me.

ID NO:..... SIGNATURE:..... DATE:.....

## SECTION B: UNIVERSITY SALARY SECTION (Tick where appropriate)

We have considered the request and undertake to abide by it until CHUNA SACCO instructs otherwise in writing.

We have considered and have the following reservations

1.....

2.....

NAME:..... DESIGNATION.....

SIGNATURE:..... DATE:..... STAMP:.....

## SECTION C: FOR OFFICIAL USE BY CHUNA SACCO

Having considered the foregoing's in Section A and B of this form, I advise the member can /cannot be considered for FOSA Loan(s) at the Society.

NAME:..... DESIGNATION.....

SIGNATURE:..... DATE:..... STAMP:.....