



CHUNA SACCO SOCIETY LTD

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RE: PRE-QUALIFICATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES YEAR 2019/2020 PER-QUALIFICATION REF: CHUN/PREQ/2019-2020

We hereby invite applications for prequalification of suppliers for the provision of goods and services for the year 2019-2020. Interested eligible suppliers are invited to apply indicating the code number and category of goods or services they wish to supply. Goods, works and services will be procured on “As when required basis”.

TENDER REF; CHUN/PREQ/2019-2020

| ITEM NO | ITEM DESCRIPTION | INTEREST GROUP (AGPO) |
|---------------------|--|------------------------------------|
| CATEGORY A | GENERAL PURCHASES | |
| CHUN/PREQ/A/2019-20 | Supply of general office Stationery, computer consumables (genuine toners/ cartridges, ribbons e.t.c) & accessories | Women/Youth/People with disability |
| CHUN/PREQ/B/2019-20 | Supply of marketing, Advertising and promotional materials such as umbrellas, caps, T-shirts, Diaries, Calendars, Banners | Women/Youth/People with disability |
| CHUN/PREQ/C/2019-20 | Supply and Maintenance of computer hardware /servers/desktops/IPAD and ICT accessories. | Open for ALL |
| CHUN/PREQ/D/2019-20 | Supply of ICT software, licenses, antivirus and firewalls | Open for ALL |
| CHUN/PREQ/E/2019-20 | Provision of building and construction services and maintenance thereon including painting and fittings | Open for ALL |
| CHUN/PREQ/F/2019-20 | Provision of Repairs and maintenance of furniture and related equipment | Open for ALL |
| CHUN/PREQ/G/2019-20 | Supply and Provision of maintenance Services of Inverter systems, UPS, Back-up batteries, electrical materials and generators. | Open for ALL |
| CHUN/PREQ/H/2019-20 | Supply of Office Assorted Furniture and fittings including window blinds | Open for ALL |
| CHUN/PREQ/I/2019-20 | Supply and Installation of Networking systems, Switches, Routers and maintenance thereon | Open for ALL |
| CHUN/PREQ/J/2019-20 | Provision of printing and publishing services | Open for ALL |
| CHUN/PREQ/K/2019-20 | Supply and servicing of PABX, Telephone heads and other telecommunication equipment, spares and accessories | Open for ALL |
| CHUN/PREQ/L/2019-20 | Provision of insurance for office equipment, computers, furniture, Motor Vehicle, and other assets in the office | Open for ALL |
| CHUN/PREQ/M/2019-20 | Provision of insurance for members loan, Cash in transit, WIBA, Fiduciary, Cybercrime and related losses | Open for ALL |

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|----------------------|--|--------------|
| CHUN/PREQ/N/2019-20 | Provision for group personal accident insurance and group personal life assurance for staff | Open for ALL |
| CHUN/PREQ/O/2019-20 | Provision for staff Medical Cover | Open for ALL |
| CHUN/PREQ/P/2019-20 | Supply and Maintenance of Security alarm systems and CCTV | Open for ALL |
| CHUN/PREQ/Q/2019-20 | Provision of Water Dispensers and Mineral Water | Open for ALL |
| CATEGORY B | CONSULTANCY/SPECIALIZED SERVICES | |
| CHUN/PREQ/BA/2019-20 | Provision of legal services - litigation & conveyance | Open for ALL |
| CHUN/PREQ/BB/2019-20 | Provision of architectural, Design and Quantity Surveyor services (or Consortium) | Open for ALL |
| CHUN/PREQ/BC/2019-20 | Provision of External Audit, Forensic Audit and Accounting Services | Open for ALL |
| CHUN/PREQ/BD/2019-20 | Provision of Public Relations, Brand management and media communication services. | Open for ALL |
| CHUN/PREQ/BE/2019-20 | Provision of consultancy in occupation, Healthy & safety and Fire Audits | Open for ALL |
| CHUN/PREQ/BF/2019-20 | Provision of Tax Consultancy and Administration Services | Open for ALL |
| CHUN/PREQ/BG/2019-20 | Provision of Assets Tagging and Asset re-branding Services. | YOUTH |
| CHUN/PREQ/BH/2019-20 | Provision of Management Consultancy services including training, etc | Open for ALL |
| CATEGORY C | SERVICES | |
| CHUN/PREQ/CA/2019-20 | Provision of Cash In Transit Services | Open for ALL |
| CHUN/PREQ/CB/2019-20 | Provision of asset valuation services | Open for ALL |
| CHUN/PREQ/CC/2019-20 | Provision of cleaning, sanitary services waste disposal, fumigation and pest control services | Open for ALL |
| CHUN/PREQ/CD/2019-20 | Supply and maintenance of firefighting equipment | Open for ALL |
| CHUN/PREQ/CE/2019-20 | Provision of photography/videography, Public Address systems and related services | Open for ALL |
| CHUN/PREQ/CF/2019-20 | Provision of development, hosting and maintenance of website | Open for ALL |
| CHUN/PREQ/CG/2019-20 | Repairs and servicing of computer, printers, photocopiers, Air conditioner systems and other electronic office equipment | Open for ALL |
| CHUN/PREQ/CH/2019-20 | Provision of debt collection and auctioneering services. | Open for ALL |
| CHUN/PREQ/CI/2019-20 | Supply, Installation and Maintenance of Document Management Service Software | Open for ALL |
| CHUN/PREQ/CJ/2019-20 | Provision of hotel accommodation services, transport and air ticketing services | Open for ALL |

A complete set of the Pre-qualification documents may be obtained by interested suppliers upon payment of a non-refundable fee of KES 2,000.00 from CHUNA SACCO offices. All payments shall be made in cash at CHUNA SACCO offices where an official receipts shall be issued.

A duly filled document with all the relevant attachments shall be returned to CHUNA offices Tender Box on or before 31st October 2018 at 3:00pm, sealed in an envelope and the identification code of the good or service to be supplied clearly marked on the envelope.

The Envelope should be addressed to;

**The Chief Executive Officer
Chuna Sacco Society Limited
P. O. Box 30197 – 00100. Nairobi.**