



CHUNA SAVINGS AND CREDIT CO-OPERATIVE SOCIETY LTD.

Tel.318262/88/65/EXT.28214 Mobile 0733809421/0795951672/ 0202172248

DIRECTOR- VETTING APPLICATION FORM

SERIAL NO.....

VETTING SHEET

Instructions to Candidates

1. Fill PART A and B of the form in full where applicable. Any blank space shall make the application to be considered unresponsive
2. Attach the following documents;
 - i. Copy of National Identity Card.
 - ii. Copy of the latest pays lip (where applicable).
 - iii. Copy of National Identity cards for the Proposer and Seconder.
 - iv. Copy of Secondary Education Certificate.
 - v. KRA PIN.
 - vi. Two (2) colour passport photos.
3. You can only represent a Campus/Electoral zone where you are currently based, or for purposes of representation CHUNA considers as part of another campus/electoral zone due to merging with another. Your Proposer and Seconder MUST be from that same Campus/Electoral zone.
4. The Form MUST have no alteration whatsoever. In case the form is spoilt download a new one from CHUNA website.
5. The duly filled Form MUST be received back in CHUNA office **by 4.00p.m on 9th April 2021 via email at chunasacco@uonbi.ac.ke.**

A. APPLICANTS PARTICULARS

NAME.....CHUNA NO.....PF NO.....ID NO.....

CAMPUS TO BE REPRESENTED.....DUTY STATION.....

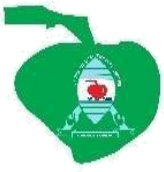
DATE OF BIRTH.....EXPECTED DATE OF RETIREMENT.....

NAME OF PROPOSER.....CHUNANO.....

NAME OF SECONDER.....CHUNA NO.....

B. VETTING OF ELIGIBILITY TO BE A DIRECTORS (Requirements as per Section 30 of the By-Laws)

No.	SECTION	Yes	No	Verification Notes
1.	Has minimum Non-withdrawable Deposits of Ksh 200,000.00 not achieved via boosting			
2.	Has minimum Share Capital of Ksh 41,500.00			
3.	Has a minimum Secondary Education (Attach relevant Certificate)			
4.	Active FOSA account with at least Ksh 5,000.00			



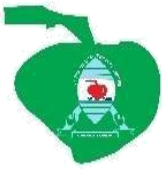
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5	Must have been a member for 24 months consecutively (without a break)			
6	Has NOT been adversely named by the Commissioner or his/her representative in an inquiry report endorsed by an Annual or Special General meeting for mismanagement or corrupt practices whilst still a member of the Board of a co-operative society or union in the last ten years, or named in any other national inquiries where he/ she has been shown to be engaging in dishonest activities,			
7	Has NOT been adversely named by the Authority in an inspection report for mismanagement or corrupt practices while still a member of the board of a SACCO Society.			
8	Has NOT been charged of any offence involving Dishonesty, a crime involving fraud, perjury or breach of contract of a licensed financial institution.			
9	Is NOT delinquent on loans with the SACCO for more than 90 days within 2 years prior to elections;			
10	Is NOT undischarged bankrupt			
11	He/she is NOT under twenty one years of age			
12	Is NOT of unsound mind;			
13	Is NOT a Board member of another existing SACCO Society licensed under the Act;			
14	Is NOT an official of or holds a political office at any level			
15	Has NOT been removed from public office on disciplinary action			
16	Does NOT lend money on his/her own account			
17	Does NOT hold any money belonging to the society other than a loan at the end of the financial year.			
18	Conform to minimum qualification standards in accordance to the applicable law.			

C. VETTING AND VERIFICATION OF REQUIRED ATTACHMENTS (FOR OFFICIAL USE)

Document	Attached	Not Attached	Verification Notes
National Identity Card of Applicant			
National Identity Card of Proposer			
National Identity Card of Seconder			
KRA PIN Certificate			
Highest Academic certificate			
Professional qualifications certificates			



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A letter confirming your current workstation from your Supervisor			
Two copies of latest colour passport photos			

D. INFORMATION REQUIRED IN SECTION B OF NOMINATION FORM (FOR OFFICIAL

	<u>USE</u>	Yes	No	Verification Notes
Has provided all the information required in Part A.				
Proposer and Seconders particulars match as per ID				
Proposer's and Seconder's come from the same electoral zone as the applicant				
Applicant indicated the position he/she is applying for				
According to information provided a Kenyan or a foreigner?				
Any matter noted which might require clarification from the Applicant?				

DECLARATION

I declare that the information I have given above is true to my knowledge and grant the Vetting Committee right to verify the information from any source they deem appropriate.

Name.....Signature.....Date.....

FOR OFFICIAL USE ONLY

GENERAL OBSERVATION/REMARKS

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Approved to contest



NOT approved to Contest



NAME.....DESIGNATION.....SIGNATURE.....
DATE.....

NAME.....DESIGNATION.....SIGNATURE.....

DATE.....

NAME.....DESIGNATION.....SIGNATURE.....

DATE.....

NAME.....DESIGNATION.....SIGNATURE.....

DATE.....